

IID PAM 1-201 COMMAND INSPECTION CHECKLIST			
FUNCTIONAL AREA: Training	CHAPTER: 9 SECTION: H	DATE OF REVISION: 3 SEP 02	
PROPONENT/PHONE NO: G3 Training 350-6101	PROGRAM/ACTIVITY/TOPIC (PAT)  Common Task Training (CTT)	UNIT INSPECTED/DATE:	
ITEM		GO	NO-GO
<b>CTT:</b>  1. Do all soldiers have access to STP 21-1-SMCT and STP 21-24-SMCT as applicable?  2. Are copies of the Notice for Common Task Test and the Manual for the Administration of the Common Task Test (CTT) for the current fiscal year available in the unit? (STP 21-1-SMCT, STP 21-24-SMCT)  3. Are all soldiers in skill levels 1 through 4, regardless of MOS and duty assignment, taking a CTT every fiscal year? (STP 21-1-SMCT, STP 21-24-SMCT)  4. Does the unit evaluate CTT tasks only in the hands-on mode? (STP 21-1-SMCT)  5. Do soldiers receive a test for record only once per fiscal year? (AR 350-41, AR 350-1, USAEUR Reg 350-1)  6. Are soldiers scoring a “No-Go” being told what they did wrong and given an opportunity to do the task correctly without changing the official “No-Go” score for the task? (STP 21-1-SMCT)  7. Is the unit aware of the V Corps standard for successfully completing the CTT? (V Corps Policy letter No. 9)  8. Does the unit record CTT results in the company information system? (CIS, AR 350-41, AR 350-1, USAEUR Reg 350)  9. Do first line supervisors’ record CTT results in a Leader Book retained by as a basis for input to the commander’s assessment of soldier and leader proficiency? ? (AR 350-41, AR 350-1, STP 21-24-SMCT)  10. Are individual soldiers being exempted from the CTT by a commander in the rank of LTC or above only for authorized reasons? (AR 350-41, AR 350-1, USAEUR Reg 350-1)			
<b>NOTES:</b>			

**Rating standard (Functional Area: Common Task Training)**

- Commendable – 90% of all items receive a “GO” rating.
- Satisfactory – 75%-89% of all items receive a “GO” rating.
- Needs Improvement – 74% and below of all items receive a “GO” rating.

Inspector’s comments mandatory for all “NO GO” items. (Attach additional sheets if necessary.)

VERIFICATION

X \_\_\_\_\_  
Unit POC's Signature, Name Rank, Date

X \_\_\_\_\_  
Inspector's Signature, Name Rank, Date